

CHECKLIST – WORKING PERMIT EXEMPTION (MORE THAN 90 DAYS) (TRE)

DD MM YY

Intended date of travel to Spain:

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Minimum documentation:

SL.	Documents	Yes	No
1	Passport valid for at least 3 months and minimum 2 blank pages.		
2	1 recent color white background photographs (not more than 6 months) 3.5 cm x 4.5 cm		
3	1 National application form completed in blue ink, capital letters, or printed online, duly signed		
4	Copy of current passport + copies of previous European Union, Japan, US or Canada visas in previous passports. (if any)		
5	Valid resident permit/visa (only for non-Thailand, Cambodia, Myanmar or Laos citizens)		
6	Certificate of Criminal Record (only in the case of persons over 18 years of age) Issued by the country or countries where the applicant has resided within the last five years, preceding the date of the visa application. It cannot be older than 6 months, unless the certificate itself specifies a longer		
7	Original applicant's bank statements for last 12 months along with original bank certificate. Statements must be stamped by the bank.		
8	Public or private health insurance taken out by an insurance company authorized to operate in Spain.		
9	Medical certificate , issued by a registered medical practitioner, no later than 3 months prior to the date of application.		
10	DEPENDANTS: Spouse: Marriage certificate or civil partnership certificate. Children: Birth certificate. In the case of minors travelling with only one parent, consent letter or documents proving sole custody.		
11	Form 790-052 (Fee form for "Autorización inicial de residencia temporal")		
12	Form EX09 "Autorización de residencia temporal no lucrativa"		

13	<p>Technicians and scientist, invited or hired by the Spanish authorities or public institutions .</p> <p>Documents: Invitation or work contract endorsed by the legal representative of the Spanish authority or public institution, along with the project description and professional background.</p>		
14	<p>Teachers, technicians, researchers and scientists invited or hired by a Spanish university. It will only be considered the foreign academics hired or invited by a Spanish university to carry out teaching, research or academic tasks.</p> <p>Documents: Invitation or work contract for the exercise of the above-mentioned activities, endorsed by the legal representative of the university.</p>		
15	<p>Managerial, teaching or research staff, from cultural or educational institutions, private or state-owned, with renowned reputation, officially recognised by Spain, that will carry out cultural or educational programs from the respective countries. The studies, programs, degrees or diplomas issued must be valid and recognised by the countries on which they depend.</p> <p>Documents: proof of the validity in the country of origin of the degrees or diplomas issued in Spain, of the employment contract or designation for the exercise of management or teaching activities and, in the case of private entities, of documents justifying their official recognition by Spain.</p>		
16	<p>Civil or military officials from Foreign States Administrations that come to Spain to perform activities under co-operational agreements with the Spanish Administration.</p> <p>Documents: certificate issued by the competent Foreign State Administration and justification of such aspects.</p>		
17	<p>Correspondents from foreign media who develop their journalistic activity in Spain, duly accredited by the Spanish authorities, as correspondents or special correspondents.</p> <p>Documents: authorisation issued by the competent Spanish administration to take part in the International Scientific Mission.</p>		
18	<p>Religious ministers and members of the Church hierarchy, faiths and religious communities, and professed religious of religious orders. The following requirements must be met:</p> <p>a) The Church or community is registered at the Registry of Religious Orders of the Ministry of Justice.</p> <p>b) The applicant has the status of Minister of Religion, member of the Church hierarchy or professed religious.</p> <p>c) The activities to be carried out in Spain are strictly religious, contemplative or respond to statutory purposes of the Order; work activities not included in this area are expressly excluded.</p> <p>d) The entity must be in charge of living and accommodation costs, as well as those required under the Social Security regulations.</p> <p>Documents:</p> <ul style="list-style-type: none"> - In paragraph a) through certificate issued by the Spanish Ministry of Justice. - Rest of paragraphs, through certificate issued by the religious entity, with the consent of the Ministry of Justice and submitting a copy of the statutes of the order. 		
19	<p>Members from representative, governmental and administrative bodies of internationally recognized trade unions and business organisations, if the activity is limited to the exercise of these function,</p> <p>Documents: certificate issued by the trade union or business organisation.</p>		

20	<p>Foreign minors in working age, under the guardianship of a child protection agency, for activities that, at the proposal of the entity, promote their social integration.</p> <p>Documents: documentary evidence that the minor is under the guardianship of the child protection agency, and proposal of the entity that will favor the social integration of the minor.</p>		
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Important Notes:

- (1) All Foreign documents must be translated into Spanish.
- (2) All foreign documents must be dully legalized or apostilled, except official documents issued by a Member State of the European Union.

This is not an exhaustive list. Applicants can be requested to submit additional documents or can be called at an interview if required by the Embassy.

The visa fees and the BLS Service fees are non-refundable.

All original documents must accompany with one photocopy.

Please help us save paper and space by presenting your documents printed in both sides and avoiding unnecessary and unrequired information and/or documents.

<p>Declaration:</p> <p>.....</p> <p>Passport no:, voluntarily agrees to avail the services of BLS International (Thailand) Ltd. to</p> <p>apply for a Spain Visa.</p> <p>BL</p> <p>Staff:.....</p> <p>Contact number of applicant:.....</p> <p>Signature of the Applicant:</p> <p>Date:.....</p>
