

CHECKLIST: INTERNSHIP- NATIONAL VISA

DD MM YY

Intended date of travel to Spain:

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Minimum documentation:

SL.	Documents	Yes	No
1	Residence permit. Original and a copy of the permit issued by the Delegation or Sub-delegation of the Government in the province in which the internship will be carried out. This document is issued by the competent Authority in Spain and without it the application cannot be accepted.		
2	Copy of the internship agreement stamped and signed by parties concern. Office.		
3	Passport valid for at least 3 months and minimum 2 blank pages.		
4	1 recent color white background photographs (not more than 6 months) 3.5 cm x 4.5 cm		
5	1 National application form completed in blue ink, capital letters, or printed online, duly signed		
6	Copy of current passport.		
7	Valid resident permit/visa (only for non-Thailand, Cambodia, Myanmar or Laos citizens)		
8	Certificate of Criminal Record (only in the case of persons over 18 years of age) Issued by the country or countries where the applicant has resided within the last five years, preceding the date of the visa application. It cannot be older than 6 months, unless the certificate itself specifies a longer expiration.		

Important Notes:

(1) All Foreign documents must be translated into Spanish.

(2) All foreign documents must be dully legalized or apostilled, except official documents issued by a Member State of the European Union.

This is not an exhaustive list. Applicants can be requested to submit additional documents

or can be called at an interview if required by the Embassy.

The visa fees and the BLS Service fees are non-refundable.

All original documents must accompany with one photocopy.

Please help us save paper and space by presenting your documents printed in both sides and avoiding unnecessary and unrequired information and/or documents.

DECLARATION:

I holder of Passport
no.....

voluntarily agrees to avail the services of BLS International (Thailand) Ltd. to apply for a visa for Spain.

I am responsible for checking all the details on the visa sticker (personal information—name, surname, passport number; validity period of the visa, etc.) to ensure they are correct. Should I find any mistake, misspelling, or inaccuracy on the visa sticker, I will inform BLS for correction immediately for correction.

In case of a Travel Agency, name of the agency

Contact number of applicant/agency

Signature of the Applicant/Agent

Date

BLS Staff Name: